Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures

CALL FOR PROPOSALS: ALF/CFP/2020/ICD

Annex D to the Guidelines

PARTNERSHIP AND SWORN STATEMENTS

|  |
| --- |
|  |
| Name of applicant (“Leader”) |

|  |
| --- |
|  |
| Title of the project |

|  |  |
| --- | --- |
| **Project reference number:** | **ALF/CFP/2020/ICD/xxx** |

1. Partnership Statement OF THE Leader

A partnership is a relationship of substance between two or more organisations/institutions involving shared responsibilities in undertaking the project funded by the ALF. To ensure that the project runs smoothly, the ALF requires all partners (including the leader that signs the contract) to acknowledge this by agreeing to the principles of good partnership practice set out below.

*Principles of Good Partnership Practice*

1. All partners must have read the guidelines for the call for proposal and the project proposal, and understood what their role in the project will be before the application is submitted to the ALF.
2. All partners must have read the grant contract dossier (annexed to the guidelines) and understood what their respective obligations under the contract will be from both financial and technical perspectives if the grant is awarded. They authorize the leader to sign the contract with the ALF and represent them in all dealings with the Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures in the context of the project implementation.
3. The leader must consult with its partners regularly and keep them fully informed of the progress of the project.
4. All partners must receive copies of the reports - narrative and financial - made to ALF.
5. Proposals for substantial changes to the project (e.g. activities, partners, location, duration, budget re-allocation, etc.) should be agreed by the partners before being submitted to ALF. Where no such agreement can be reached, the leader must indicate this when submitting changes for approval to the ALF.
6. If the grant is awarded, partners shall take part in the implementation of the Project, and the costs they incur are eligible in the same way as those incurred by the Leader.

*Statement of partnership*

We have read and approved the contents of the proposal submitted to the ALF. We undertake to comply with the principles of good partnership practice.

|  |  |
| --- | --- |
| Leader Organisation/Institution: |  |
| Address: |  |
| Country: |  |
| Name and Position: |  |
| Date and place: |  |
| Signature and Stamp: |  |

**To be provided by the leader**

**2. Partnership Statement (Partner n°….)**

A partnership is a relationship of substance between two or more organisations/institutions involving shared responsibilities in undertaking the project funded by the ALF. To ensure that the project runs smoothly, the ALF requires all partners (including the leader that signs the contract) to acknowledge this by agreeing to the principles of good partnership practice set out below.

*Principles of Good Partnership Practice*

1. All partners must have read the guidelines for the call for proposal and the project proposal, and understood what their role in the project will be before the application is submitted to the ALF.
2. All partners must have read the grant contract dossier (annexed to the guidelines) and understood what their respective obligations under the contract will be from both financial and technical perspectives if the grant is awarded. They authorize the leader to sign the contract with the ALF and represent them in all dealings with the Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures in the context of the project implementation.
3. The leader must consult with its partners regularly and keep them fully informed of the progress of the project.
4. All partners must receive copies of the reports - narrative and financial - made to ALF.
5. Proposals for substantial changes to the project (e.g. activities, partners, etc.) should be agreed by the partners before being submitted to ALF. Where no such agreement can be reached, the leader must indicate this when submitting changes for approval to the ALF.
6. If the grant is awarded, partners shall take part in the implementation of the Project, and the costs they incur are eligible in the same way as those incurred by the Leader.

*Statement of partnership*

We have read and approved the contents of the proposal submitted to the ALF. We undertake to comply with the principles of good partnership practice.

|  |  |
| --- | --- |
| Leader Organisation/Institution: |  |
| Address: |  |
| Country: |  |
| Name and Position: |  |
| Date and place: |  |
| Signature and Stamp: |  |

**TO BE PROVIDED BY EACH PARTNER**

**3. Declaration by the Leader - SWORN STATEMENT**

I, the undersigned, being the person responsible in the leader organisation/institution for the project, certify that:

(a) the information given in this application is correct, true and complete;

(b) the leader and the partners are eligible according to the criteria set out in articles 4.1, 4.2 and 4.5.1 of the guidelines and do not fall into any of the exclusion rules set in article 4.9 of the guidelines; and

(c) the leader and his partners have understood and agreed that they cannot take any kind of direct or indirect personal benefit from the grant allocated to the project.

|  |  |
| --- | --- |
| Leader Organisation/Institution: |  |
| Address: |  |
| Country: |  |
| Name and Position: |  |
| Date and place: |  |
| Signature and Stamp: |  |

**To be provided by the leader**