



Proposed
Internal Network Rules of the
Jordanian National Network of the
Anna Lindh Euro-Mediterranean Foundation for
the Dialogue between Cultures

The Jordanian National Network (JNN) is referred to as the National Network or the Jordanian Network.

I. THE HEAD OF THE NETWORK

The Royal Institute for Inter-faith Studies (RIIFS) acts as the Head of the Jordanian National Network appointed by the Ministry of Foreign Affairs.

1. Acts as the national coordinator of the Jordanian National Network (JNN);
2. Acts as an official national representative of the Foundation in Jordan, and assists in its contacts with Jordanian authorities through the European commission office at the Ministry of Foreign Affairs;
3. Promotes the Foundation's image as a Euro-Mediterranean Institution established for strengthening the regional dimension of the Euro-Mediterranean Partnership- Union for the Mediterranean in social, cultural and human affairs through developing human resources and promoting understanding between cultures and exchanges between civil societies (the third chapter of the Barcelona Declaration);
4. Manages Network membership according to the set rules; identifies potential active actors in the civil society in Jordan, and encourages them to join the Network;
5. Contributes to the development of the ALF annual and triennial programs, in consultation with the National Network members;
6. Supports and supervises training in the area of culture and capacity building activities for the National Network;
7. Acts as a public relations agent, producing information material for dissemination, utilizing social media tools, and contributing to the ALF website;
8. Informs network members on the announcement of calls for proposals, co-organization of events and trains them on modalities and procedures on how to apply;



9. Facilitates the search for project partners for the Network members as well as for other National Networks seeking partnership with Jordanian organizations; the Head Network could pay particular attention to members having organizational or other kinds of difficulties in taking part in the ALF activities;
10. Assists the members of the Network or other international partners in project development and project financial management;
11. Encourages applications for project funding of the Network;
12. The Network Coordinator represents the Network in the annual meeting of the ALF Heads of Networks after conducting a meeting for the members on the national level or ensure other appropriate forms of consultation and discussion;
13. Coordinates with the ALF headquarters and communicates with them on a regular basis;
14. Updates the list of the Network members and sends the updated on to the ALF Headquarters;
15. Updates the online page of the Jordanian Network on the ALF website with news from the Network.

II. NATIONAL NETWORK MEMBERSHIP

1. The Jordanian National Network, represented by the Royal Institute for Inter-Faith Studies (RIIFS) is an independent and autonomous entity;
2. The Jordanian National Network is a permanent structure which is part of the Anna Lindh Foundation Network that is acting in the frame of the Euro-Mediterranean Partnership;
3. The Network is open to all institutions, organizations, and other partners who adhere to the mission and the principles of the Anna Lindh Foundation as defined in art. II.1 of the ALF Statutes, and which works on the basis of democratic, pluralistic, and multilateral values; first and foremost, the Network represents civil society's actors
4. Its members should belong, as a rule, to the following categories: Individual members; NGO's; Public Institutions, including local and regional authorities; Public and Private "not for profit" Foundations; or other non-profit organizations in activities that do not seek profits and corporate social responsibility policies;
5. The National Network should reflect the diversity of its own civil society and is invited to associate partners involved in the ALF thematic fields defined as below:
International/Cultural Relations, Heritage, Religion, University, and Research Institutes, Human Rights, Democracy and Community Development, Arts, Youth, Education, Gender, Environment/Sustainable Development, and Media;



6. The Head of Network retains the right of rejection of membership applications as well as the exclusion of existing members; when the concerned organization does not comply with the mission of the Anna Lindh Foundation or deliberately excluding themselves from Network's meetings and activities;
7. Membership applications are submitted online on the ALF website and are forwarded by the ALF Headquarters to the Head of the Network for decision;
8. The Network can be considered valid if it includes at least 5 members;
9. The Head of Network is entitled to provisionally limit the maximal size of the Network in order to consolidate it and improve its performance;

III. NATIONAL NETWORK STRUCTURE & STEERING COMMITTEE TASKS AND RESPONSIBILITIES

The Jordanian Network consists of a **National Network Coordinator and Assistant Coordinator** based at the Royal Institute for Inter-Faith Studies (RIIFS).

Steering Committee:

The Jordanian Network has a steering committee which is composed of 6 member organizations; each of the six-member organizations will designate a representative in the Committee. The members of the Committee are elected for a mandate of two years during the annual National Network meeting with the participation of at least 35% of the members.

The Tasks and Responsibilities of the Committee include:

- Assisting the Head of Network in the decision-making process;
- Setting a plan of action for Network development and management;
- Determining general policies by giving recommendations and advice.

Therefore, the members of the Steering Committee shall:

- a) Undertake tasks on a voluntary basis with no advantage or remuneration;
- b) Regularly attend meetings convoked by the Head of Network;
- c) Participate in ALF activities and
- d) Be thematically as well as geographically diversified.

The membership of this Committee is for the organizations and its representatives, and it would be for two years period, after which new members would be selected.

IV. NATIONAL NETWORK MISSION



1. The National Network promotes the Euro-Mediterranean Partnership at the national and international level;
2. The National Network will contribute to the development of the Foundation's priorities and programs, sharing the vision with other National Networks and with the ALF Headquarters;
3. The Network promotes common activities at the national level among Network members, in line with the objectives of the Network Development and Action Plan, designed in the framework of the ALF Network Support Scheme;
4. The Network uses for its activities the Anna Lindh Foundation label, as well as the Royal Institute for Inter-Faith Studies (RIIFS) logo;
5. The Head of Network encourages the Network members to participate in ALF calls for proposals;
6. The Jordanian Network coordinator will encourage cluster formations of members with similar interests (projects, need of information, or training), thus creating opportunities for decentralized planning and autonomous learning and training;
7. The Head of the Network will do its utmost to help and assist its members in their mission.

